



Frequently Asked Questions

How might I get published in the magazine?

School Administrator welcomes submissions for feature articles, op-ed columns, letters to the editor and practical how-to articles if they offer a fresh perspective and are on a topic of interest to school superintendents and other members of the school leadership team.

Please consider the [author guidelines](#) for length and tone, and whether we have recently covered your topic by reviewing [past issues](#) and our [editorial calendar](#).

With our small editorial staff, we can only respond to phone calls and e-mail queries of topics that we find of interest.

Can I subscribe to *School Administrator* magazine?

School Administrator is one of the key benefits of membership in AASA and is not available by subscription. For information on joining AASA, please visit the [membership page](#) or call membership services at 703-875-0748.

How do I change my mailing address?

Log in to <http://my.aasa.org/> and update your member profile by clicking on “My Account” and then “Profile.” Use the pencil icons to edit any information. If you do not know your username and password, please contact AASA membership services at 703-528-0748 or membership@aasa.org. You may also fax your request to 703-841-1543. Include a photocopy of your current mailing label and let us know when your new address is effective.

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Yes. Simply download the [order form](#) and send the completed form with payment to Juli Valentine, senior editorial assistant.

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- Multiple copies are \$4 per copy for members and \$5 per copy for nonmembers, plus shipping and handling (\$5 shipping fee and \$8 handling fee for each 15 copies or fraction thereof). Bulk rates are available. Quantity discounts (10 to 49 copies – 10% discount; 50 to 99 copies – 20% discount; 100+ copies – 30% discount).

Contact Juli at jvalentine@aasa.org or call 703-875-0772 with questions. Please allow 2-3 weeks for regular delivery.

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